

Gateway District Early Intervention Committee
November 14, 2005
Minutes
Menifee County Public Library Frenchburg, Kentucky

Members/Designees Present: Arlene Bentley and Lisa Lawson

Staff Present: Annette Lane-Bartley, NaVonna Morris-Davis, and Ronetta Little

SUBJECT	DISCUSSION	ACTION
Introductions		
Minutes	October and September minutes were reviewed.	Arlene motioned to approve both sets of minutes. Lisa seconded the motion.
Agency Updates	Arlene: Back to work after being off form medical leave Lisa: Busy. 70-75 families in the Montgomery County HANDS program. Just hired a new full time staff; accepting referrals. Planning meeting soon to plan for Christmas gathering.	
Training Update	Annual Fall Institute in Jenny Wiley Transition Kick-Off for the Region Autism Institute this summer	Annette updated the DEIC on the results of both of these trainings. Annette shared the “Save the date” flyer for the annual Autism Institute
Child Find Update/POE Report	See POE Report for more details. Annette is schedule to do a Child Find/Community Awareness activity in Morgan County tomorrow, November 15, 2005	POE report available upon request.
Transition Update	Annette discussed the results of the November 3, 2005 Kick-Off at Jenny Wiley.	

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Financial Update	Annette requested funds from the DEIC to purchase stamps for the mailing of the NIL's and any other DEIC mailings.	Arlene made a motion for \$37 to be shifted from Child Find to purchase 100 stamps. Lisa seconded the motion.
First Steps Updates/Provider Needs	Annette updated the DEIC on the SPP. Annette and Ronetta discussed the importance of the 45 days being met for the IFSP to be in place. Annette discussed Project INCREAS Annette informed the DEIC that the website has been updated this month. NaVonna updated the DEIC on the Parent Orientation Annette updated the DEIC on Focus Recruitment no longer in place.	
Next Meeting	December 12, 2005 at the Menifee County Public Library. The next meeting will be our annual Christmas meeting with everyone bringing a finger food.	Meetings to be every other month beginning in 2006. NaVonna made a motion to adjourn the meeting and Ronetta seconded the motion.